

ST NICHOLAS COLE ABBEY

CENTRE FOR WORKPLACE MINISTRY

Children's Worker

Salary: £6,244 per annum

Hours: 8 hours per week, with Sundays from 10am – 1pm at St Nick's essential, plus 3 weekends away per year at Moor Hall. This position may be well-suited to someone with a full-time job who has the flexibility to work an additional 5 hours during the week and 3 hours on a Sunday morning.

Report to: Tom Wright (Associate Minister & Children's Coordinator)

About us:

We are a young conservative evangelical church in the heart of the City of London, with a growing Sunday congregation, four midweek Bible-teaching ministries, and an excellent coffee shop. We exist to know Jesus and to make him known in the City and beyond, as we seek to reach the 500,000+ workers on our doorstep with the gospel. We have an exciting mission field!

We launched our Sunday morning service with 20 people in 2016 and have grown to around 80 adults and 15 children in the last 8 years. We are passionate about training and growing our church family in Christian maturity and so we run weekly Small Group Bible studies, three weekends away a year, evangelistic events, a Word Ministry Training programme, Christianity Explored (CE) courses, a women's Bible study group and one-to-one Bible studies.

Our children's work is growing and we are passionate about ensuring the children in our church family are receiving really excellent Bible teaching from a young age. Our children's groups are currently led by a team of volunteers from within our congregation, but with an ever expanding ministry there is now a need to appoint someone to work consistently with the children in our church.

Job description:

We are seeking a committed and godly Children's Worker to join our team and take on overall responsibility for the discipleship of children in our Sunday church family. The Children's Worker will be responsible for leading our Sunday School groups each week, working alongside the Children's Work Coordinator to plan and prepare the Sunday School curriculum, as well as working closely with our Children's Work Administrator. Currently, Sundays consist of a Sunday School and a Crèche, with plans to start a new age 3 – 5 group from September, which we would like the Children's Worker to pioneer. The post-holder will be a valuable member of the staff team and their role is vital for serving and growing our children's ministry. It's an exciting work to serve.

Key areas of responsibility:

The Children's Worker will take on overall responsibility for the children's groups on Sundays by:

- collaborating with the Associate Minister to develop a teaching programme for Sunday School and 3-5s;
- procuring Bible talks for Sunday School;
- acquiring and preparing lesson plans for the 3-5s group;
- teaching the Bible faithfully and supporting the training of volunteers in speaking, leading Bible stories and facilitating sessions;
- planning and organising engaging play activities for Sunday School;
- printing and preparing resources for Sunday groups;
- setting up rooms for Sunday morning groups and restoring them for mid-week use;
- being the point of contact for parents and helpers on Sundays;
- demonstrating a commitment to praying for the children and families in church;
- supporting parents in the discipleship of their children;
- in all settings the Children's Worker may be required to assist with toileting children, either by taking them to the bathroom or changing nappies when necessary.

The Children's Worker will take on overall responsibility for weekends away by:

- collaborating with the Children's Administrator to organise a comprehensive teaching programme for children's groups, including coordinating larger games and craft activities;
- leading the teaching programme over the weekend;
- overseeing the weekend away for children, including establishing and managing WhatsApp communication groups with parents and leaders, providing briefings for volunteers, and running a family-friendly afternoon activity.

Ensure the smooth running of the children's work by:

- collaborating with the Children's Work Administrator to ensure booklets, talk scripts, crafts and settler activities are printed;
- coordinating with the Children's Work Administrator to ensure materials and resources for the weekend away are ordered and printed, and volunteers are recruited;
- liaising with the Children's Work Administrator to distribute plans to children's group leaders in advance of sessions;
- working with the Associate Minister to plan and deliver annual training sessions for volunteer leaders.

Support the safe recruitment of volunteers and leaders by:

- identifying needs for new helpers across all three groups and, in collaboration with teaching staff, recommending suitable individuals as potential volunteers;
- supporting the volunteer application process by conducting interviews and assisting with the onboarding of new volunteers.

Requirements:

Skills and Experience

- Experience of working with children in a Christian context.
- Ability to create faithful and biblical teaching material that is engaging to children of all ages.
- Fluent in written and spoken English.
- Ability to communicate clearly with colleagues, children, young people and parents.
- Ability to create an encouraging and focused environment for children.
- Strong interpersonal and teamworking skills.
- Able to handle sensitive information with discretion and maintain confidentiality.

Personal Attributes

- A heart for children's ministry, with an understanding and sensitivity to children.
- Proactive and reliable: takes initiative in supporting the needs of the children's ministry with minimal supervision and able to work to deadlines.
- Team player: works collaboratively with church leadership, staff, and volunteers, fostering a sense of unity and shared mission.

Christian Character

- Personal Christian faith, trusting in Jesus alone for the forgiveness of sin and hope of eternal life.
- A growing knowledge of God through Jesus Christ by the Holy Spirit and obedience to His word.
- Godliness in line with the Bible: adorning the gospel in godly conduct, being gentle and showing perfect courtesy to all people and zealous for good works (Titus 2-3).
- A heart for the mission of St Nick's Church.
- Regular attendance at an evening church which shares the beliefs and values of St Nick's.

It is important that the post holder is able to represent the mission and values of St Nick's in all aspects of the role and there is therefore an occupational requirement to be a mature, committed evangelical Christian, as permitted under Schedule 9, Part 1, of the Equality Act 2010.

How to Apply

If you are interested in applying for this position, please send a CV and cover letter to Susannah Williams, susannah@snca.co.uk, at your earliest convenience. Applications for this position will be considered and reviewed on a rolling basis.

Any job offer will be subject to reference checks.